



# Organising participants into groups



# Setting participant privacy

From anywhere on the platform, select **More** in the top menu and then select **Participants**

The screenshot displays the Makerble platform interface. At the top, the Makerble logo is on the left, and navigation links (Home, Progress, Projects) and user information (Yael Young) are on the right. A search bar is located below the logo. The main content area is divided into sections: Organisations, Bundles, Projects, and Participants. The 'Participants' section is highlighted at the bottom left. On the right side, a 'More' menu is open, showing options like Library, Participants, Organisation Performance, Reports, Organisation Settings, Blog, Beneficiary Link Requests, About Us, Settings, and Log out. An orange arrow points to the 'Participants' option in the menu. The background shows a newsfeed with posts from Yael Young and Jason Cole Demo, and a sidebar with project progress bars and a 'Feedback & Support' button.

**Makerble**  
Change The World Faster

Home Progress Projects Yael Young 1 8 Help More **+ Make New**

Search

**Organisations**

A Showcase Children & Young People's Charity Leader

**Bundles**

UK Projects

2018 new projects

**Projects**

Using football to teach lif...  
Using music to deliver posi...

**Participants**

Caroline Phillips  
Your last story was 4 months ago

**NEWSFEED**

**Add Story**

**Participants**

Library  
Organisation Performance  
Reports  
Organisation Settings  
Blog  
Beneficiary Link Requests  
About Us  
Settings  
Log out

Yael Young  
Posted by Yael Young  
2 days ago

1 Sessions Held and 2 Children joined by Yael Young working on the Using football to teach life skills to children project for A Showcase Children & Young People's Charity with Philip Fields , James Holden , Jason Cole Demo , Caroline Phillips , George Smith , Carol Hastings

1 Comment 0 Favourites

Yael Young  
amazing  
2 days ago

Write a comment... **Post**

Jason Cole Demo  
Posted by Jason Cole Demo  
5 days ago

New story by Jason Cole Demo working on the Using football to teach life skills to A Showcase Children & Young People's Charity

5 Football practice sessions  
6 Attendees

Show All

**new Message**

Matt Kepple  
Your football project looks amazing. Do you have time for a call or coffee to talk about it in more detail?

**Need any help?**

<https://www.makerble.com/charities/304/beneficiaries>

# Organise participants into Groups

Manage your groups from here

The screenshot displays the Makerble web application interface. At the top, the Makerble logo is on the left, and navigation links (Home, Progress, Projects) and user information (Yael Young) are in the center. A search bar is on the right. Below the navigation bar, there are tabs for Overview, Details, Current Status, Connect, and Manage Projects. The 'Manage Projects' tab is active. Under this tab, there is a 'Select project' dropdown menu showing 'A Showcase Children & Young People's Charity'. To the right of this is a 'Search Participants' bar. Further right are buttons for 'More Options' and 'Make A Participant'. The 'More Options' dropdown menu is open, showing several options: 'Edit Participant Fields', 'Manage Active Participants', 'Assign participants to projects', 'Organisation Settings', 'Export personal details', 'Manage Participant Groups' (highlighted with an orange arrow), and 'Linked Stories'. Below the dropdown is a table of participants. The table has columns for Participant Name, Date joined Charity, Projects, Groups, and Options. Three participants are listed: Caroline Phillips, George Smith, and Harry. At the bottom of the page, there is a purple bar with the text 'Need any help?' and a small upward arrow.

Makerble  
Change The World Faster

Home Progress Projects Yael Young 1 6 Help More + Make New

Overview Details Current Status Connect Manage Projects

Select project :  
A Showcase Children & Young People's Charity

Search Participants

More Options

Make A Participant

Show/Hide Filter

6 Known Participants

Participant Name	Date joined Charity	Projects	Groups	Options
 Caroline Phillips	07/04/2017	test me, Using football to teach life skills to children, Using music to deliver positive outcomes for vulnerable young people		...
 George Smith	07/04/2017	Using football to teach life skills to children, Using music to deliver positive outcomes for vulnerable young people	25/06/2018 07/04/2017	Organisation Colleagues ...
 Harry	07/04/2017	Using music to deliver positive outcomes for vulnerable young people	13/04/2017 13/04/2017	Organisation Colleagues ...

Feedback & Support

Need any help?

# Organise participants into Groups

Create a new Participant Group

See the Groups that have been created already

[Home](#)[Progress](#)[Projects](#)[Yael Young](#)[Help](#)[More](#)[+ Make New](#)[< Return to Participants](#)

## Participants Groups

[Make a Participant Group](#)

Group	Part Of	Tools
2018 Cohort	-	<a href="#">Edit</a> <a href="#">Delete</a>

# Organise participants into Groups

Enter the name of the group

Pro Tip: Nest the group within another Group if you need to

Assign participants to the group directly from here

The screenshot shows the 'Create Participant Group' form in the Makerble application. The form is titled 'Create Participant Group' and includes a 'Title' field with the text '2017 Cohort'. Below the title field is a checkbox labeled 'Is this group part of another group?'. At the bottom of the form is a text input field containing 'x James Holden |', with a tooltip below it stating 'Please enter 2 or more characters'. The form has three buttons at the bottom: 'Cancel', 'Save', and 'Save and Add Another'. The top of the page features the Makerble logo, a search bar, and navigation links for Home, Progress, and Projects. A user profile for 'Yael Young' is visible, along with notification and help icons. A red '+ Make New' button is in the top right corner. Three orange arrows point from text annotations to specific form elements: one to the title field, one to the checkbox, and one to the participant input field.

Makerble  
Change The World Faster

Search

Home Progress Projects

Yael Young

Help More

+ Make New

Create Participant Group

Title

2017 Cohort

☐ Is this group part of another group?

x James Holden |

Please enter 2 or more characters

Cancel Save Save and Add Another